

# Attendance

## Attendance Requirements in On-Campus Courses

Students attending on-campus courses will earn grades for both academically related activities and attendance. Students in on-campus courses are required to obtain a passing grade in each course and have a minimum of 90 percent attendance in scheduled lectures, seminars, and lab sessions to successfully complete the course.

If unexcused absences exceed 10 percent of a course's total hours, students will fail the course. In addition, for on-campus courses, an accumulation of five unexcused "tardies" equals one unexcused absence. Leaving class early is considered an unexcused absence.

## Academic Engagement/Attendance Requirements in Online Courses

Students attending online courses will earn grades for academically related activities and academic engagement. Students taking an online course are required to adhere to Full Sail's Academic Engagement Policy. For students in an online course, Academic Engagement is defined as actively participating in their online course as outlined below, and these activities are monitored regularly.

### Academic Engagement Policy

Weekly Academic Engagement is required for students in all online courses, and failure to demonstrate regular Academic Engagement may place a student at risk of being withdrawn. If a student fails to begin an online course within the University's LMS within the first week of the course and does not complete any engagement activities within this week, the student may be removed from the course for lack of engagement and will be at risk of being withdrawn from the school.

### Academic Engagement Defined

For online courses, Academic Engagement is defined by completing activities through Full Sail Online, which is the University's LMS, or across specific Full Sail-approved platforms outside of the LMS. Each online course may be composed of different types of Academic Engagement activities in order to fulfill its specific educational objectives.

Academic Engagement in an online course includes but is not limited to the following academic activities:

- Attending a synchronous class session online, where there is an opportunity for interaction between the instructor and students
- Submitting an academic assignment
- Taking an assessment or an exam
- Participating in an interactive tutorial, webinar, archived lecture, or other interactive computer-assisted instruction
- Participating in a study group, group project, or an online discussion that is assigned by the instructor
- Interacting with an instructor about academic matters